



EMPLOYMENT APPLICATION

Personal And General Information

Applying for position as _____

Name _____ Telephone Number (_____) _____
 (Last) (First) (Middle)

Address _____
 (Street) (City) (State) (Zip)

Can you, after an offer for employment, submit verification of your legal right to work in the U.S.? Yes No

Are you over eighteen years of age? Yes No

Can you work overtime and/or during weekends if needed? Yes No

How did you know about The Sun Valley Group?
 Newspaper TV Radio Flyer/Poster
 Referred If referred by someone, below please write the name of the person who referred you to The Sun Valley Group:

Other: _____

Have you ever applied for employment with The Sun Valley Group? Yes No

If yes, indicate location and date

Have you ever been employed by The Sun Valley Group? Yes No

If yes, indicate location and date

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation? Yes No

Education

Schools	Print Name, Number & Street, City, State and Zip Code for each School Listing	Number of Years Attended?	Subjects Studied	Did You Graduated?	Degree Received
High School					
College					
University					

Skills

List any special skills you may have:

Machines you can operate:

List any computer or computer program you have used:

If applicable for the position sought, language and proficiency:

1 _____ 2 _____
 Language - written/spoken Language - written/spoken

Former Employers

List below last three employers, begin with current or most recent employer.

Dates of Employment	Name and Address of Employer	Name and Title of Immediate Supervisor	Salary	Reason for Leaving
From				
To				
Tel. Number ()				
From				
To				
Tel. Number ()				
From				
To				
Tel. Number ()				

Have you ever been convicted of a criminal offense (felony or serious misdemeanor)? (Convictions for marijuana-related offenses that are more than two years old need not be listed.) Yes No

If yes, state nature of the crime(s), when and where convicted, and disposition of the case.

(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The nature of the offense, the date of the offense, the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.)

Please Read Carefully, Initial Each Paragraph and Sign Below

_____ I hereby certify that I have not knowingly withheld any information that might adversely affect my
 Initials chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

_____ I hereby authorize The Sun Valley Group to thoroughly investigate my references, work record, education
 Initials and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

_____ I understand that nothing contained in the application, or conveyed during any interview which may
 Initials be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the Company's designated representative.

Applicant's Signature: _____

Date: _____

Note: Employment offered is conditioned upon successfully passing a drug test. We make a reasonable effort to accommodate applicants and/or employees who fall into a status protected by law that requires a Company's effort of reasonable accommodation. We are an Equal Opportunity Employer. Our policy and federal and state law forbid discrimination because of race, color, creed, religion, age, sex, marital status, national origin, medical condition, disability, or sexual orientation, all as defined by applicable law. THIS APPLICATION IS VALID ONLY IF DATED AND SIGNED BY THE APPLICANT. VALID APPLICATIONS WILL BE CONSIDERED ACTIVE FOR FOUR MONTHS. FOR CONSIDERATION AFTER THAT YOU MUST REAPPLY.